

ALBERTA
COLLEGE
—NORTH—

EDMONTON, ALBERTA

1925-26

Alberta College North

APPLICATION FOR ADMISSION

Please fill out this sheet and forward to:

THE PRINCIPAL, ALBERTA COLLEGE NORTH

10041 - 101st Street, Edmonton, Alberta

Full name of applicant.....

Home address.....

Date of Birth.....

Name of Parent or Guardian.....

Church.....

References (It is preferred that one be a Clergyman):

..... P.O.

..... P.O.

Last School attended.....

Standing in that school.....

Course of study to be taken up.....

Date to enter.....

Length of time applicant intends to be in College

Fees are payable in advance.

No reduction of fees is made for absence of a student except in cases of prolonged illness. When contracts with the College are broken the monthly rate will be charged.

The fact that the student is admitted to College is taken to imply a guarantee of compliance with all College regulations.

Date.....192..

I hereby request that a place be reserved for.....

.....
for the period of..... I enclose an application fee of five dollars (\$5.00) to be placed to my credit.

Signature of applicant.....

Signature of parent or guardian.....

NOTE—Rooms are reserved in order of application

Calendar
Alberta College North
1925-26



PREPARATORY, MATRICULATION, COMMERCIAL,
CORRESPONDENCE, MUSIC, EXPRESSION,
PHYSICAL CULTURE, ART

ALBERTA COLLEGE NORTH
10041 101ST STREET
EDMONTON, ALBERTA

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C. J. WILSON, M.A.	Medicine Hat

*Members of the College Executive.

Historical Sketch of Organization and Development

ALBERTA College originated in the mind of the intrepid pioneer missionary, Rev. George McDougall, who over fifty years ago had a vision of the possibilities of the development of Western Canada. Realizing the need of Christian education and the opportunity for service by the Church, he bequeathed his homestead on the banks of the North Saskatchewan River where the College now stands to the Methodist Church for educational and missionary purposes.

But it was not until the year 1903 that Rev. Dr. Buchanan, then pastor of McDougall Methodist Church, called the members of his board together and suggested that the time had come to carry out the wishes of the old pioneer, and his idea that, in this great new country, where schools might be slow in coming, and perhaps widely separated, there would be the opportunity of the Church to supply the needed educational advantages, and, at the same time, surround the students with Christian influences.

That Alberta College has filled this need and met this opportunity is proved by the fact in her twenty years of life over 22,000 students have passed through, and her name is a "household word" in Western Canada—a tribute to the splendid spirit of the group of business men in a city then of but a few thousands, who backed the enterprise to the utmost, even going into debt for it, and whose faith never failed.

How the institution blazed the trail in higher education is told in the fact that classes for the first and second years in arts for McGill were conducted at Alberta College before the University of Alberta was founded, and this helped to establish that hall of learning by providing a nucleus of students for the first classes to be held in that institution.

After the organization of the College by Dr. Buchanan in 1903, Rev. J. H. Riddell of Wesley College, Winnipeg, was appointed principal. The first departments of work were Academic, Commercial and Music. In 1909 the Theological Department was added and in 1910 the Board began the erection of a Theological College on the University Grounds where the Theological work of the College was transferred.

"Education is the preparation for complete living."—HERBERT SPENCER.

Owing to the remarkable development and expansion of the work of both colleges it was thought advisable to separate under two different boards of management. This was done and a new Board was formed in 1913 to carry on the work on the North Side, while the old Board remained in control of Alberta College South. Rev. F. S. McCall, B.A., a graduate of the Theological College and of the University of Alberta, was appointed Principal of Alberta College North in 1913, which position he still occupies. In 1917 the two colleges were amalgamated under one board of management which has carried on to the present time.

With the union of Alberta College South and Robertson College, the Academic Department of Alberta College South has been transferred to Alberta College North, where all the secondary work will be carried on in the future.

Alberta College North enters upon its twenty-third year with every promise of continued success. During the past year approximately eighteen hundred students received instruction, and the registration in the past nine years has more than trebled. The average attendance for the past ten years has been 1,450. This is the largest registration of any College in Canada where similar work is being done.

The cosmopolitan nature of the student body may be shown from the record of birth places of those registered. Students have come from every province of the Dominion, from England, Scotland, Ireland, Wales, and from several of the British Dominions and dependencies, from every state of the United States, from Japan, and China, and from the following countries of Continental Europe: Austria, Belgium, Bukowinia, Bohemia, Czecho-Slovakia, Courland, Denmark, Esthonia, Finland, France, Greece, Germany, Galicia, Holland, Italy, Latvia, Jugo-Slavia, Norway, Poland, Roumania, Russia, Sweden, Switzerland, and the Ukraine.

The constantly increasing attendance and the urgent need for additional dormitories, class room accommodation, and dining room space render imperative the extension of building and the expansion of the work.

With the consummation of Union among the Congregational, Methodist and Presbyterian churches an aggressive forward and constructive policy with regard to secondary education will be carried out by the United Church. As the constituency of the College has enlarged a greater sphere of usefulness now opens to this pioneer College of Alberta.

"Education is the chief defence of nations."

General Information

THE purpose of Alberta College North is to provide the practical elements of a broad, general education under refining Christian influences. The College, though established by the Methodist Church and maintained by the United Church of Canada, is entirely non-sectarian in its teaching. It welcomes all earnest young men and women desirous of pursuing practical and cultural courses of education.

There are four departments of study: Academic, Commercial, Music and Expression, and Correspondence. Provision is being made for the opening of a Department of Household Science. In the meantime students have the privilege of taking classes at the Edmonton Technical School where a thorough course is given. This school is convenient to the College Residence.

There are those who wish to prepare for the teaching profession or for the University. In the Academic Department, Alberta College North aims to provide fully as efficient instruction as can be found in any of the Collegiates or High Schools of the Province. This is particularly valuable for students who are obliged to travel some distance to a High School in some neighboring town, or find accommodation in a boarding house.

Commercial courses are planned for the great body of young men and women who wish to prepare for business. Only a small percentage of our young people go to Universities, and educators recognize the necessity of practical courses of study to prepare young men and women for the varied demands of modern business and the community. The courses are comprehensive and thoroughly practical.

In addition the College provides complete Conservatory Courses in Music. Graduates of this department are to be found throughout the Canadian West, many of them prominent in the musical world. Pupils may study music merely for their own culture or they may prepare for examination standing in the courses required by the Toronto Conservatory of Music or for the Associated Board of the Royal College of Music. A two years' practical course is given in Expression and Physical Culture. Alberta College North is the largest College of Music in Western Canada.

Much of the success of Alberta College North may be attributed to the home element in this residential school. The attributes of personality, character and tone come from the close association of teachers and students and the education is broader because it combines home life with school work.

"Who seeks and will not take when once 'tis offered, shall never find it more."

—SHAKESPEARE.

Tuition Fees and Rates

REGISTRATION FEE (to be paid by all students in residence taking work in the Preparatory, Commercial, Telegraphy, Music or Expression Departments) \$2.00.

STUDENTS' COUNCIL (covering fees for all Students' Societies), boys and young men, \$3.00; young ladies, \$2.00.

CAUTION MONEY. All students in residence are required to deposit the sum of \$5.00 Caution Money, which amount is returned at the end of the College year, less charges for breakage and damages to property.

COURSE	Per Month	Three Months	Six Months	Eight Months	Ten Months
DAY CLASSES					
ACADEMIC ----- Preparatory, Teachers and Matriculation. Grades I-XI.	\$13.00	\$36.00	\$65.00	\$75.00	\$90.00
COMMERCIAL ----- Including Bookkeeping, Shorthand, Telegraphy and Clerical Course.	\$17.00	\$45.00	\$75.00	\$92.00	\$110.00
NIGHT CLASSES					
ACADEMIC ----- Grade I-VIII.	\$6.00	\$15.00	\$25.00	\$33.00	\$40.00
MATRICULATION AND HIGH SCHOOL -----		Rates upon Application			
COMMERCIAL ----- Bookkeeping and Short- hand.	\$6.00	\$15.00	\$25.00	\$33.00	\$40.00
TELEGRAPHY -----	\$7.00	\$18.00	\$30.00		
CORRESPONDENCE ACADEMIC OR COMMERCIAL -----		Rates upon Application			
COLLEGE RESIDENCE BOARD, ROOM AND LAUNDRY -----	\$43.00	\$120.00	\$225.00	\$290.00	\$350.00

All students completing any of the Commercial Courses and receiving the College diploma for graduation are given two weeks' free tuition in any Commercial Course.

"An investment in Knowledge pays the best dividends."
—BENJAMIN FRANKLIN.

The Chemistry Laboratory fee is \$3.00 for the term.
All laundry work above \$2.50 a month is charged extra.

The charge for a single room is \$2.50 per month in addition to rates quoted above, provided that the accommodation of the College permits.

Rates and fees are due and payable strictly in advance. Fees once paid on a special three, six or ten month contract, quoted above, will not be refunded except in case of prolonged sickness, and at the Principal's discretion. Whenever a refund is made the student will be charged the full monthly rate for each month or part of a month during which he (or she) was registered as a student.

In case of absence through sickness or other unavoidable cause the student will be allowed to make up lost time at the end of the course, provided the Principal has been promptly notified of the cause of absence.

Students remaining for the Christmas holidays will be charged \$1.25 per day extra.

Special composition fee for students combining courses in Academic, Music and Commercial Departments will be quoted on receipt of request mentioning subjects desired.

MUSIC DEPARTMENT RATES

SUBJECT	Per Lesson		Per Month	
	From	To	From	To
Piano.....	\$.75	\$2.00	\$3.00	\$16.00
Violin and Viola.....	1.00	2.00	4.00	16.00
Voice.....	1.00	1.50	5.00	12.00
Fretted Instruments, including Mandolin, Guitar, Banjo, Ukulele, etc.....	1.00	1.25	4.00	10.00
Orchestral Instruments.....	1.50	2.00
Pipe Organ.....	1.50	2.50
Theory.....	1.00	1.50

Resident students desiring hire of pianoforte for practice are charged \$2.00 a month for one hour a day. Each additional hour will cost \$1.50 extra per month.

One or two or more lessons may be taken each week and students will be charged accordingly.

All resident students who can qualify are eligible for membership in the College Orchestra.

Music students in residence are recommended to take some Academic or Commercial subjects along with their musical studies. Reductions will be made to students combining courses.

"Out of ten men, nine are born to labor for the tenth. It takes but a bit of resolution to be the tenth."—WALTER BESANT.

TUITION FEES IN EXPRESSION AND PHYSICAL CULTURE

Expression lessons, \$1.00 to \$2.00. (Comprising one and one half hours' Physical and Vocal Expression, Reading, Criticism and Theme Work.) Junior Classes, \$1.00 each lesson.

Special rates for class lessons.

The Physical Culture classes are strongly recommended to all young women in residence.

GENERAL REGULATIONS

1. It is most desirable that students from a distance reside in the College. The College will not be responsible in any way for out-of-town students residing elsewhere.

2. All students in residence are in charge of and must comply with the regulations laid down by the Resident Dean and Lady Dean.

3. The use of tobacco in the College buildings and on the College grounds is strictly forbidden.

4. The use of spirituous or malt liquors is absolutely prohibited.

5. The College reserves the right to refuse admission to any applicant without assigning reason for such refusal.

6. The College reserves the right to terminate at any time the attendance of any student whose influence is detrimental.

7. Too much spending money is a temptation to a student and a frequent cause of difficulty. One dollar a week at the most is quite ample enough for spending money. Money may be left with the Resident Dean or Lady Dean who will give it out as required.

8. Reports are sent out at stated intervals for each student, giving attendance, deportment and standing in the various studies. The value of these reports depends upon the attention devoted to their examination by parents and guardians. The co-operation of parents and guardians is requested in promoting the best interests of the student.

9. It is expected that all students will become conversant with the College rules and regulations.

"What sculpture is to the block, education is to the mind."

SUMMER SESSION

For the convenience of students who wish to complete their courses of study and of teachers who wish to spend their holidays in the city, a Summer Session of the College will be held during July and August. Instruction will be given in the branches of the Commercial Course, including Book-keeping, Shorthand, Typewriting, Penmanship, etc. The Music Department will be open, affording a splendid opportunity to anyone desiring to take a course in Piano, Voice or Violin. Special rates for board and tuition will be given, which may be obtained by applying to the College. Teachers coming into residence will have the use of tennis courts and athletic grounds free of charge.

INFORMATION

Any information respecting the College which may not be found in this Calendar will be gladly supplied on application to F. S. McCall, B.A., D.D., Principal, Alberta College North, Edmonton, Alberta. The Principal will be pleased to correspond at any time with parents or prospective students regarding the important question of an education.



A Corner of the Typewriting Room

"Truth is not given to meditate upon, but to translate into conduct."

Residence for Girls and Young Ladies

RESIDENTIAL accommodation is provided for over sixty girls and young women in Alberta College North. The College residence is centrally located and overlooks the Saskatchewan River.

Several teachers live in the College residence and contribute to make the home life of the students all that is desirable.

To preserve the moral tone of the College we request a certificate of moral character from a clergyman or influential citizen of the community.

The C.G.I.T. Programme is carried out with the Y.W.C.A. activities of the College.

A Physical Culture class is given free to all resident girl students and is compulsory.

ROOMS

The rooms are large and well ventilated, single beds being used throughout.

Students are not allowed to change their rooms without the permission of the Lady Dean.

The students are responsible for keeping them in order and preventing damage to the rooms and furniture.

The College supplies all linen and bedding.

The rooms are under the supervision of a competent housekeeper. Every care is taken of all the students in case of illness and an experienced nurse takes charge of all, with the exception of serious infectious cases.

ABSENCES

As absence from the regular school duties interferes with the work of the student, no one will be allowed to make any visits except upon the written request from the parent or guardian to the Lady Dean.

OUTFIT

The student's outfit should be neat and simple. The following articles are suggested.

Plain school dress, Sunday dress, simple white dress, light blouse for evening wear, four changes of under linen, four pairs of stockings, dressing gown and bedroom slippers, school hat and Sunday hat, plenty of warm winter clothing, and toilet soap. For concerts and entertainments a white dress or simple evening dress may be worn.

"Emulate the highest standard of excellence."

DOMESTIC ARRANGEMENTS

Parents and guardians of young ladies may be assured that, while the most strenuous efforts will be made to secure the development and strengthening of the mental powers, the formation of character, general habits, and a high principled Christian character, due attention will be given to the promotion of the best manners and habits of life. A member of the faculty is accustomed each week to address the student body on such topics as are suggested by what she observes in their conduct, and thinks necessary for their greatest good. Courses on general subjects, comprehending the various situations in which everyone may be placed, have been arranged. The teachers, who mingle freely with the students, are expected to make friendly suggestions whenever they may seem necessary and desirable. It is the aim to maintain a refined and healthful atmosphere in the ordering of everything connected with the management of the College.

CORRESPONDENCE, INVITATIONS, ETC.

Students are allowed to correspond with the home circle without any supervision. Correspondence beyond the home circle may be restricted when requested by parents or guardians. All mail should come directly to the College.

Students, unless accompanied by a teacher, will not be permitted to visit families without the written request of parents or guardians to the Principal authorizing him to grant such permission. Visitors may be required to present letters of introduction before being permitted to call on any of the young ladies.

Students may occasionally accept invitations from friends, Friday evening to Monday morning, by presenting to the Lady Dean a written request from the parent or guardian.

It is expected that during such an absence students will comply with the rules of the College.

No student whose influence is felt to be injurious, will be allowed to remain in College.

ARRIVAL OF STUDENTS

Students are met at the trains when coming to the College and are taken to trains when leaving. It is requested that the parent or guardian advise the Principal of the time of the arrival of the student in the city. It might be suggested that the student wear the College colors (blue and gold) on her first arrival in order to be recognized at the station.

"Faith is the star that gleams above."

Residence for Boys and Young Men

ALBERTA College North has made a specialty of the residence for young men. There is room for eighty students in McDougall Hall and the annexes to the College, and all taking classes in the College have the right to residence. This accommodation is particularly advantageous to students coming from the country and who have to reside in the city.

The rooms are heated throughout with steam and are lighted with electricity. On the College's own grounds, provision has been made for football, baseball, tennis and basketball. The aim in the social life of the College is to guard against such entertainments as distract the attention and dissipate time and energy, and to provide such activities as afford wholesome enjoyment and which tend to develop a better and fuller life.

It is the aim of the College to impose as few regulations as possible, but to create an atmosphere of right thinking and right acting whereby good habits and principles will be developed and strengthened. Resident students are under the supervision of the Resident Dean and his Assistant, who, in the preservation of proper discipline, will have the co-operation of the other resident teachers and of the Students' Council. The superior educational advantages of College residence need not be emphasized. It is our experience that students coming from a distance, who do not go into residence, cannot successfully compete with those who enjoy the home life of the College. The regular study periods, the personal contact of the teachers and the association with other students taking the same work are advantages that cannot be over-estimated. Certain rules are necessarily in force and are imposed upon the student because of his relation to his companions in residence. No student, whose influence is felt to be injurious, will be allowed to remain in College.

ROOMS

The rooms are large and well ventilated, single beds being used throughout. The College supplies all linen and bedding. Students are responsible for any damage to rooms and furniture.

Y.M.C.A. PRIVILEGES

The College strongly recommends all young men to take out student membership at the Y.M.C.A. Physical classes are held there three times a week and members may enjoy the privileges of the gymnasium and plunge. With some modifications the Tuxis programme for boys is carried out as a part of the Y.M.C.A. activities.

"You cannot push anyone up a ladder unless he is willing to climb a little himself."—ANDREW CARNEGIE.

Student Activities

MANY educationists claim that the associations formed and the experiences gained from mingling with students, particularly in residential life, are of more importance in the formation of character than the mental training of the classroom. Whatever truth there may be in this statement, we may safely assert that studies are not the only important factor in a college career. The students within the walls of Alberta College North enjoy many hours of true pleasure and recreation, which tend to make them all the more fit to enjoy the privileges and to cope with the difficulties of life.

True college "esprit de corps" can be manifested only when the students are free from the rules and regulations that are necessary to effective classwork and the clock-like precision of all that appertains to residence. The College has always appreciated this fact, and with a view towards the development of a healthful college life, every facility has been extended to the student body to assume control of as many branches of activity as is consistent with discipline. A Students' Council, consisting of twelve members, is elected with true political procedure, as early in the fall and winter sessions as is practicable. The council, which is composed of both young men and young women and is presided over by a Senior Stick, has charge of all student activities. Outdoor recreations, sports, entertainments and all matters that pertain to students only, come under its jurisdiction. It is the clearing house for the Literary, Athletic, Debating, Y.M.C.A., Y.W.C.A., and Reading Room Committees.

ATHLETIC FACILITIES

Alberta College North encourages every student to take part in some branch of physical culture. There are college grounds, affording ample room for organized games of all kinds. In the winter months, hockey and skating are in full swing on our open-air rink. The Y.M.C.A. make a special membership fee for College students. We would strongly advise all to join these classes. Members may enjoy three times a week the privileges of the gymnasium and plunge. In the fall and spring terms all enjoy football, baseball, tennis, croquet, basketball and handball. Special mention might be made of the tennis facilities; the College owns three splendid cinder courts, providing recreation for all who participate in this popular college pastime.

"Everything comes to him who hustles while he waits."—THOMAS A. EDISON.

Religious Education

SINCE the organization of the College in 1903 it has always been the aim of the College authorities to create and maintain a religious atmosphere and to give the young people a vision of life and its responsibilities, that they will go out better fitted for Christian service and for that type of leadership so necessary in Western Canada.

This year the College will make religious instruction a recognized subject of the curriculum and a definite effort will be made to bring the students into vital relation with great Christian truths and to make religion a real factor in the training and development for leadership.

The course will consist of a study of passages from the Bible to acquaint the student with the significance of Biblical literature. A study will be made of the outstanding Biblical characters of the Old Testament with their contributions to the development of religion. Special attention will be given to the social messages of the Hebrew Prophets. This will be followed by a study of the chief events in the life of Christ so as to give the student an appreciation of the personality of the Master. An outline of Christian belief will be taken up with special application to the social and economic problems of the day.

Nothing will be done to interfere with the religious belief of any student in the teaching of dogmas or sectarian doctrines. The great characters and teachings of the Bible can be left to inculcate their own lessons. The College hopes that in this department students will find an opportunity to enrich their lives and also the training and grounding for intelligent Christian service in whatever work they may take up after leaving College.

RELIGIOUS PRIVILEGES

There are in the city, churches of all the leading denominations, and students are expected and strongly urged to attend the services of their own church. The College makes absolutely no effort to interfere with the denominational leanings of any student.

There are College branches of the Young Men's and Young Women's Christian Associations under whose direction weekly devotional and inspirational services are held. Religious exercises are conducted daily by the Principal or Resident Dean. A weekly Bible Class is held Sunday afternoons when the practical aspects of Christianity are lively discussed by teachers and students.

"There is a natural desire in every human mind to seek better conditions. Such a desire is altogether praiseworthy."—PRESIDENT COOLIDGE.

Academic Department

THE College year for Academic Classes constitutes ten months, extending from September 1st to June 30th, with a short vacation of about ten days at Christmas and two days at Easter.

It is highly desirable that students enter at the beginning of the term and continue their work throughout the College year. The difference between success and failure is often determined by the start a student receives. However, one may enter at any period of the term and be assured of careful attention and supervision.

The courses in this department can be studied advantageously by the following:

(a) Those whose early education has been neglected and who wish to go on with their training where it was interrupted;

(b) Those who have never had school advantages and who feel they are too old to begin in the Public schools;

(c) Students who desire a broad foundation before taking the regular commercial courses to fit themselves for business life;

(d) Those preparing for teachers' Certificates or Matriculation where individual attention on the part of teachers will overcome difficulties with weak subjects or insufficient ground work in the earlier grades;

(e) Students of foreign extraction who wish to learn the English language, or to acquire the fundamentals of a general education will find in the classes for New Canadians an opportunity to secure careful instruction. Our facilities for this kind of teaching cannot be excelled. Everything is done to make the course as thorough and practical as possible in the effort to assist the coming Canadians to a better grasp of English and an appreciation of the ideals of Canadian citizenship.

I—PUBLIC SCHOOL COURSES

1. Beginners and New Canadians.
2. Intermediate Grades, IV to VI.
3. Entrance to High School. Grades VII, VIII.

"In this world a man must be either an anvil or a hammer."— LONGFELLOW

This includes the Public School Course leading up to the Entrance to High School. The work varies according to the special needs of the individual students. It is possible for students to cover two or more grades in one year. These classes are of special value to the backward student, or to those who have not had the advantages of a public school education in early life. All students will be advanced as rapidly as they can cover the work.

II—TEACHERS' COURSE

This course harmonizes with the courses prescribed by the Alberta Department of Education for Grades IX, X and XI and by the University of Alberta for Matriculation.

Students proceeding to a Teaching Certificate or Matriculation are required to complete the twenty-one units offered in the three years of High School work or their equivalent. These twenty-one units of work are required for Normal Entrance. (Second Class Certificates).

1.—GRADE IX

Special attention is given to the languages, and each student receives splendid grounding in the Matriculation subjects.

The Courses required for Grade IX, in preparation for Normal Entrance or Matriculation are: ENGLISH (two units), and one unit from each of GENERAL SCIENCE, ALGEBRA, GEOMETRY, HISTORY. In addition one from the Language group of LATIN, FRENCH, GERMAN or GREEK. This makes seven units in all or one-third of the prescribed course.

2.—GRADE X

In this Grade opportunity is given in making up the student's choice of subjects. The courses are: ENGLISH (two units), ART, HISTORY, AGRICULTURE or PHYSICS, making five units and any two of the following: PHYSICS or AGRICULTURE, ALGEBRA, GEOMETRY, LATIN, GREEK, FRENCH, GERMAN and MUSIC.

3.—GRADE XI

For Normal Entrance the student is required to have credits as follows: ENGLISH (two units), and one unit from each of HISTORY and ECONOMICS, AGRICULTURE or CHEMISTRY, ARITHMETIC and GEOGRAPHY, making six units from this first group. In addition, any two units will be required from the following: ART, ALGEBRA, GEOMETRY, CHEMISTRY or AGRICULTURE, LATIN, GREEK, GERMAN, FRENCH and MUSIC.

"Enthusiasm needs only direction to turn it into Success; and the directing it needs is Training."

The above courses are designed to give the student the widest choice in making up his programme. The emphasis is placed upon English. At least six of the twenty-one units must be chosen from the regular subjects of Grades XI and XII.

For Credits allowed in Grades IX, X and XI, for Music Examinations, see Music Department, page 37.

III.—MATRICULATION

Admission to the University of Alberta.

The subjects required for matriculation vary somewhat in the different faculties, e.g., to enter the courses for the degrees of M.D. and LL.B., students must have Grade XII or first year Arts. For the degrees of B.A., B.Sc. in Arts, B.Sc. in Household Economics, and B.Com. (Faculty of Arts and Sciences), twenty-one courses are required or the equivalent. These twenty-one units are as follows:

1. ENGLISH (six courses). 2. HISTORY (three courses). 3. ALGEBRA (two courses). 4. GEOMETRY (two courses). 5. GENERAL SCIENCE (one course). 6. ARITHMETIC (one course). 7. LATIN or GREEK or FRENCH or GERMAN (two courses). 8. Four courses from the Science and Language Groups. Students desiring to proceed with any foreign language at the University must have two courses in that language as matriculation requirement.

Matriculation courses for Pharmacy, Law, Engineering and other Faculties may be had upon application.

Students having qualified for Grades IX and X under the old regulations will be given credits for those years.

It will be readily seen that these courses, with few exceptions, are identical with those offered in Grades IX, X and XI, and can be covered in the regular classes of those grades. During the past few years the College has specialized in matriculation subjects. It is possible for mature students by taking a few extra courses each year to complete Matriculation in two years. We do not recommend that this be attempted unless the student has a good grounding and has studied most of the branches before coming to College. For three consecutive years our students have taken the Matriculation scholarship for Northern Alberta.

We should like to correspond with or interview prospective matriculation students with a view to suggesting or advising the best means of proceeding with their studies.

"Fortune never helps the man whose courage fails."—SOPHOCLES (B.C. 480).

IV.—ACADEMIC CORRESPONDENCE COURSES

Alberta College North offers by correspondence Grades IX, X, XI and XII of the High School Course and also Full Matriculation to the University of Alberta. For further information see pages 28 and 29.

V.—ACADEMIC NIGHT CLASSES, GRADES I—XII

The complete course for each Grade and Matriculation is covered during the year, and the classes are taught by experienced teachers. This affords an opportunity for those, who through force of circumstances, are compelled to work during the day, but who are anxious to secure a better education or fit themselves for professional or business life.

For further information see page 31.



Students' Council, 1925

"Consider well, then decide positively."

Department of Commerce

THIS department was organized to train those who desire to enter the world of business under the most favorable conditions and who wish to make the most of the opportunities that await the qualified.

The trained accountant, with his modern, up-to-date methods, is an indispensable member of every important commercial concern.

Our Accountancy Course provides training for those preparing for any Accountancy examination and for those who do not intend to sit for an examination but wish to qualify for the higher business appointments.

The Commercial Courses are continuous throughout the year.

COURSES OF STUDY

1. THE COMMERCIAL OR BUSINESS COURSE consists of Bookkeeping, Arithmetic, Rapid Calculation, Business Law, Commercial Practice, Penmanship, Spelling and Filing.
2. THE STENOGRAPHIC OR SHORTHAND COURSE consists of Shorthand, Typewriting, Office Routine, Commercial Practice, Penmanship, Spelling and Filing.
3. THE ACCOUNTANCY COURSE consists of Advanced Bookkeeping and Accounting, Auditing and Commercial Law.
4. THE SPECIAL OFFICE TRAINING COURSE consists of instruction in the use and operation of the Dictaphone, Adding Machine, Comptometer, Mimeograph, Filing Systems, etc.

NOTE—This course is given before graduation, without extra charge, to students of the Commercial and of the Stenographic Courses.

5. CLERICAL COURSE: Combined Bookkeeping and Shorthand Courses. This course is becoming increasingly popular and graduates are in great demand.
6. SPECIAL COURSES. As the instruction is individual throughout, the College can offer each prospective student a special course of training based on individual requirements.

"A young man well versed in business matters is always wanted."

OUTLINE OF STUDIES

BOOKKEEPING

The course in Bookkeeping deals with the principles of accounts and their general application to modern business. The knowledge gained may be applied to the books of any specific business which vary only in matters of detail. The student is given plenty of exercise practice, so that he learns by doing. Complete sets of accounts are worked out for farmers, wholesalers, retailers, commission agents, manufacturers, partnerships, and joint stock companies. All modern methods of accounting such as loose leaf ledgers, card systems, voucher system, synoptic, tabular ledgers and slip systems are clearly explained, illustrated and used to record transactions relating to businesses which have adopted them in actual practice. Special attention is paid to the preparation of trading and profit and loss accounts, balance sheets, and income tax returns.

ARITHMETIC

The study of Arithmetic is a very important feature of the course. This subject is one of vital interest and one upon which all the intelligence and reasoning power can be brought to bear with much advantage. Our method of teaching is to make you understand why you do things in a certain way, and then we know that you will never forget how to do them. The subject is dealt with from the elementary stages, and the tuition covers all mercantile phases.

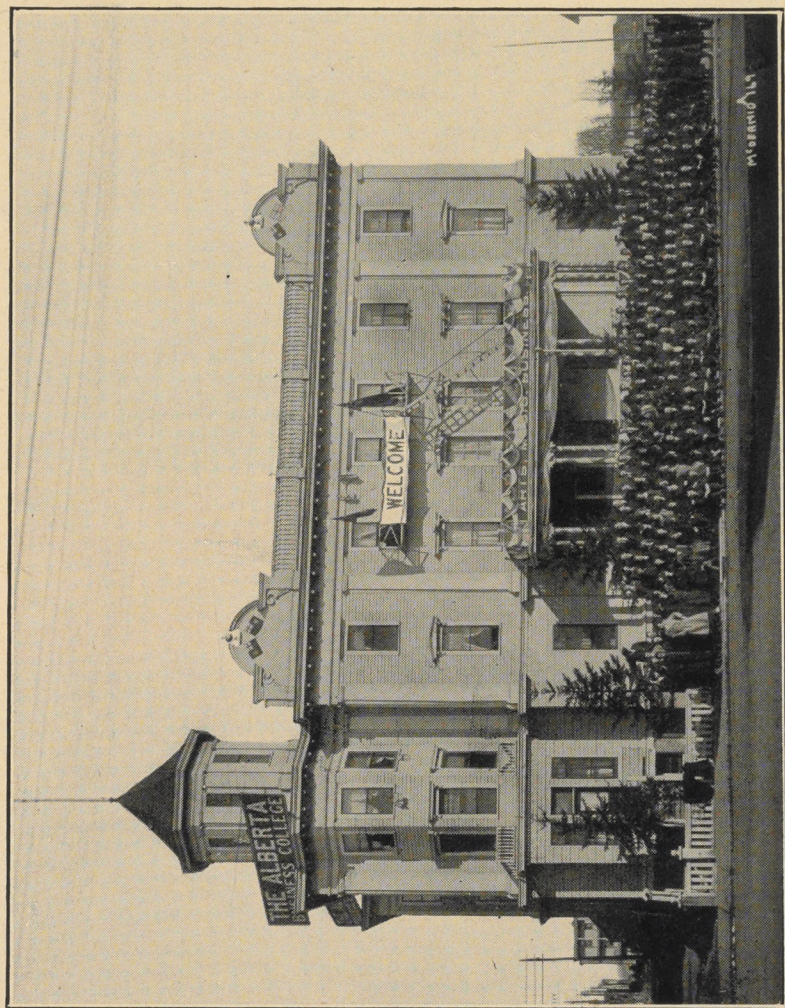
RAPID CALCULATION

The ability to calculate quickly and accurately is a valuable asset—in fact, a necessity in commercial life. Rapid Calculation is taught in connection with Arithmetic. Daily drills are given in the fundamental processes and in short methods of figuring. The routine work of invoicing, making up statements, etc., required in every office, becomes a pleasure instead of a drudgery, because one is trained to discharge these duties efficiently.

COMMERCIAL LAW

The object of this course is not to produce lawyers, but rather to show the student how to avoid the difficulties into which the ignorant so often fall. The operations of trade and commerce are now carried on upon such a vast scale and are so complex that if a person is to safeguard his interests

"Success depends upon knowing how long it takes to succeed."



Alberta College North



Group of Day and Res



Physical Culture



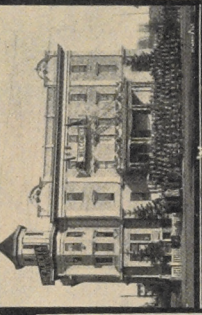
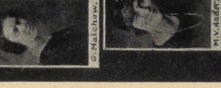
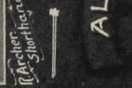
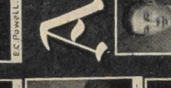
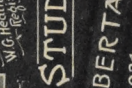
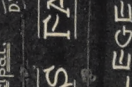
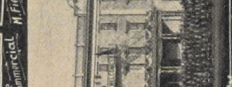
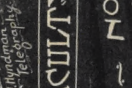
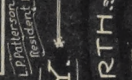
y and Resident Students



College Orchestra



C



Boysen, representing Commercial, High Academic

M. J. Harrison, Lady Dean

D. W. Anderson, B.A. Registrar, Dean

D. W. Anderson, B.A. Registrar, Dean

D. W. Anderson, B.A. Registrar, Dean

D. W. Anderson, B.A. Registrar, Dean

D. W. Anderson, B.A. Registrar, Dean

D. W. Anderson, B.A. Registrar, Dean

D. W. Anderson, B.A. Registrar, Dean

D. W. Anderson, B.A. Registrar, Dean

STUDENTS FACULTY

ALBERTA COLLEGE NORTH

1924-1925

successfully, he must, of necessity, have a sound, practical knowledge of the laws of the land. This interesting course of study enables the student to obtain an intelligent grasp of the main principles of Commercial Law. Many court cases are cited and discussed, thus bringing the student into close touch with the problems of actual business. The knowledge gained cannot be overestimated.

COMMERCIAL PRACTICE

Of all the subjects which claim the attention of the aspirant to success in the world of business, there is none of such vital importance as the subject of Commercial Practice. It is the very foundation of every scheme of commercial education and, no matter in what particular direction the student's business ambitions may lie, a complete mastery of this subject is essential.

Business executives place a high value on the services of assistants who are experts in the details of business routine—details that mean the whole difference between profits and losses. To all such the business world extends a hearty welcome and provides numberless opportunities of rising to a specialized and lucrative sphere of activity.

To enable students to fully measure up to the standard demanded by the most exacting employer, the College gives special attention to Commercial Practice.

A comprehensive course, complete in every business detail, has been specially prepared to meet the exact and exacting requirements of modern business. This course was compiled for the definite purpose of training the student to do the world's work in the way the business world wants it done, accurately, promptly and intelligently.

The lessons of this course are supplied to the student in a loose leaf binder; blank exercise pages are also furnished. This unique plan enables the student to keep in permanent and convenient form all the lessons, practice work, questions and corrected answers of the entire course. This record constitutes both a reference and a guide when the student enters the business office.

The course comprises thorough and practical instruction in Business Letter Writing, Business Organization, Precise Writing, Office Manuals, Card Index Systems, Filing, Office Appliances, Office Routine and Commercial Geography.

PENMANSHIP

We teach neat, rapid, legible business writing—the kind that enables our graduates to secure and hold the higher grade appointments.

"Difficulties are overcome by energy."

MODERN FILING

An up-to-date knowledge of filing systems is indispensable to the competent office assistant, bookkeeper or stenographer. If this knowledge has not been secured at some time during the student's training in school it is one of the first defects he is obliged to remedy in a business office. If he has the knowledge when he enters a business office, it makes the way for his success easier from the start and improves his prospects for early promotion.

Alberta College North has seen to it that the standard and equipment of each succeeding class are better than the standard and equipment of the class of the preceding year. Every effort is made to keep step with progress in the business world. To do this the College has introduced a complete modern filing system and every student before graduation is required to pass a theoretical and practical examination in this important subject.

The course covers the following: The loose leaf system; the Shannon file; vertical filing; methods of indexing and alphabetical filing; numerical filing; direct name system; geographical filing; subject filing; follow-up; copying outgoing papers; card record systems; insurance; real estate and follow-up card systems; document and check filing; the card ledger and stock record keeping.

The College has a classroom demonstrating outfit consisting of the actual equipment and systems which are used in business offices. In this way our students become familiar with all the up-to-date methods of record-keeping, and they can assume the responsibility of a position without embarrassment to themselves and with the least friction in the handling of records.

SHORTHAND

The excellent success of our students is in a large measure due to the thoroughness of our instruction in the theory of Shorthand, followed by an equally careful training in speed practice. Our students must first master the text-book on theory, and pass an examination at eighty words per minute on continuous practice matter. This examination constitutes a review of the entire text, and after passing this test, students may enter our junior dictation class and begin taking weekly speed tests, being promoted into more advanced classes as they can handle the work. Our instruction is largely individual and we aim at accuracy and thoroughness. In our speed classes we give very comprehensive courses of dictation such

"In business, three things are necessary—knowledge, temper and time."

as would be met in actual office experience, and the practice in general matter is designed to prepare students for verbatim reporting of speeches or for taking court testimony.

We teach Isaac Pitman Shorthand, the system used by Mr. Nathan Behrin, who created the world's record by writing at the rate of 324 words per minute.

Isaac Pitman Shorthand is the recognized standard all over the English-speaking world. In addition, it is specially adapted for foreign languages.

TYPEWRITING

We teach the Touch System, sometimes called the "Piano System," because the typist, like the pianist, does not look at the keys. A touch typist is not subject to the fatigue, eye strain and nervous tension that is so common to the sight operator, who attempts (usually with disastrous results) to watch both book and keyboard at the same time. This means that the touch typist is more efficient and consequently commands a higher salary.

Prospective students are warned against being persuaded into learning one machine only. No machine holds a monopoly in the world of business. We give instruction on standard makes. Absolute accuracy is required from the very beginning.

In addition to the training usually given in typing, our instructor gives regular demonstrations on the care, adjustment, cleaning and mechanism of the machine.

The student is instructed in the use of the stencil cutting device; the tabulator or column selector; the preparation of legal forms; filling-in of invoices, statements, and printed forms of various kinds; different spacings and proper use of margins; carbon work; addressing of envelopes, etc.

OFFICE ROUTINE

Before the completion of the shorthand course, each student is given two weeks (more if required) of practical office work, dealing with every possible feature of a stenographer's daily work.

The work in COMMERCIAL PRACTICE, RAPID CALCULATION, SPELLING, PENMANSHIP AND FILING is uniform in both the Stenographic and Commercial Courses.

"Postpone nothing that you can do now."

BUSINESS MATRICULATION AND ACCOUNTANCY

Those interested in this course are invited to write to the Principal, giving details of present education, business training, and plans for the future. He will then be in a position to give definite information regarding the work to be covered, probable length of time, cost, etc.

Admission to the Accountancy Course requires the equivalent of a high school training. For those who have not had this standing a special preparatory course is afforded for the purpose of laying a foundation adequate to begin the regular work in Accountancy.

A list of Matriculation subjects needed for the Primary Examination of the Institute of Chartered Accountants of Alberta, together with details of the preparatory course leading to the examination will be supplied on request.

SPECIAL OFFICE TRAINING COURSE

This is a special course for advanced and graduate students. The instruction bears directly on the work of law, insurance, brokerage and commercial offices. The work is intensely practical and fits our students for the most remunerative positions.

In addition to making the student thoroughly familiar with actual office conditions the course is designed to develop initiative, judgment, perception and self-confidence.

The training includes instruction in and actual use of all modern office appliances, including Dictaphone, Mimeograph, Burroughs Adding Machine, Comptometer, Card Index and Filing Systems.

The extensive use of the labor-saving devices, such as the Comptometer or Calculator, has resulted in an increasing demand for competent operators.

CORRESPONDENCE AND NIGHT SCHOOL

For information regarding Night School and Correspondence Courses, see pages 30 and 31.

DIPLOMAS

A graduation Diploma is granted to students who have satisfactorily completed the preceding courses and have passed an examination in all the subjects. In shorthand, candidates are required to take dictation at the rate of 100 words per minute for a period of not less than five minutes. In typewriting a net speed of forty words per minute must be obtained.

"He does well who does his best."

Students who pass an examination in shorthand at 125 words per minute with a net speed of fifty words per minute in typewriting, will have their Diploma endorsed "With Honors."

The Commercial Diploma is granted to students who have satisfactorily completed the Commercial course and who have passed an examination in all the subjects.

Students obtaining exceptionally high standing on all the subjects will have their Diplomas endorsed "With Honors."

The work of this department is equivalent to the standard required for:

- (a) The Primary Examination of the Institute of Chartered Accountants of Alberta.
- (b) The Commercial Diploma of the Education Department of the Province of Alberta.
- (c) The Civil Service Examination in Bookkeeping or Shorthand.

APPOINTMENTS DEPARTMENT

Alberta College North maintains an Appointments Department in order to advance still further the interests of the students and graduates. This is a real active organization whereby every qualified student of the College is afforded an opportunity of entering the services of firms that pay adequately for services rendered and afford scope for a successful career.

As a result of the increasing business development and the wide connection of the College with employers, the activities of the Appointments Department are directed chiefly, not to finding positions for graduates, but to finding graduates for positions. This is a very significant fact and one that is of vital importance to prospective students. No fees of any kind are charged for this service, which is available to every competent student of the College.

TELEGRAPHY

The course of instruction consists of expert teaching and practice in the following essentials:

1. To be able to "send" and "receive" not less than thirty-five words per minute, with readiness and accuracy.
2. To write rapidly and legibly.
3. To be familiar with the use of the forms and with the routine connected with the actual work of a telegraph operator.

"The great secret of success in life is to be ready when your opportunity comes"—DISRAELI.

4. Standard Railway Rules. (As approved by the Railway Commissioners of Canada.)

5. To understand the manipulation and care of instruments, batteries, switch-boards, the testing of wires, etc.

TYPEWRITING

1. To use the typewriter at the rate of fifty words per minute. (Touch system only.)

2. To receive from the wire on the typewriter with accuracy and readiness not less than thirty-five words per minute.

SPELLING

1. To spell correctly and use with facility the usual abbreviations of either "service."

OPPORTUNITIES

There are, indeed, very few occupations that offer to young men and women a better opening than Telegraphy. Not only is the work of all established telegraph offices yearly increasing in proportion to the growth of cities and towns, but there is also a very large extension of telegraph lines for railway and commercial purposes. To meet this demand for Telegraphers, Alberta College North has practically doubled the classroom accommodation and equipment and is now ready to equip young men and women with the best training for this lucrative field.

During 1920 and 1921 the Telegraphy Department trained approximately fifty returned men sent to the College by the Soldiers' Civil Re-establishment. These men did exceptionally well and almost without exception were placed in good positions by the College. During April and May of the same year twenty-one students who completed their course secured positions.

These facts alone show young people the opportunities awaiting them. There is a constant demand for operators having the best qualifications and for young men and women proficient in the art of Telegraphy as taught at Alberta College North. There is no employment which opens up a readier or more remunerative line of work. Our students are filling responsible positions on the various railroads and in commercial offices of Western Canada.

"Arouse ambition's smouldering fires."

THE WAY TO LEARN

There are two methods by which the learner may accomplish this knowledge. The one is by spending two or three years as office boy and messenger "picking up" the use of the "key" in the intervals of his other duties. With this method he is always dependent upon the casual interest taken in him by the operator and his progress is correspondingly indifferent.

The other, and better way, is to take a course of instruction at a thoroughly equipped training school under experienced instructors. At Alberta College North he may give all his time to practising the ready use of the "key" so as to "send" and "receive" messages accurately, acquiring at the same time that knowledge of all that pertains to the "office" and its instruments, so that he shall from the first be capable of earning a paying salary. This he may do in the Telegraphy Department of Alberta College North in six to eight months. Several Students have completed the course in less than six months.

QUALIFICATIONS FOR A TELEGRAPHER

Only a very ordinary school education is necessary for one to become a successful telegrapher. Very few are found in the telegraph service who have attended College, or indeed, gone further in the school work than the public school. While it is true that some can master Telegraphy more readily and quickly than others, it is a fact that there are but a very few who cannot learn Telegraphy. With the right disposition upon the student's part he need not fear but that he will become successful by taking up the study of Telegraphy at Alberta College North.

EQUIPMENT

The Department of Telegraphy is equipped with thirty complete sets of standard instruments of the same style and quality as are in use by the great railway and commercial lines. This department is connected with the typewriting room where twelve desks are provided with typewriters, resonators, sounders, keys, and train-order signals for the more advanced students, who commence to type, as they receive from the wire, as soon as they have made sufficient progress to enable them to do so. The typewriting room is fitted with about fifty of the latest models of the Underwood and Remington machines of which thirty are absolutely new. Instruction in touch typewriting is included in both courses of Telegraphy.

"Like a postage stamp, a man's usefulness depends on his ability to stick to a thing until he gets there."—JOSEPH CHAMBERLAIN.

Correspondence Department

INSTRUCTION by correspondence has revolutionized education. It is no longer an experiment, but a proven success. It affords an equal opportunity to all—the young man on the farm, the clerk, the student—in fact, all who would study, whether young or old, to fit themselves for better service.

If a student is unable to come to the College the Correspondence Courses provide a means of bringing the College to him. Each course is designed to make an educational and business success of every willing student of average education and ability.

The correspondence student receives the same effective individual training as the student attending for private tuition. Distance is no impediment to effective service.

ACADEMIC CORRESPONDENCE COURSES

HIGH SCHOOL AND MATRICULATION

This Department offers courses in GRADES IX, X, XI AND XII OF THE HIGH SCHOOL COURSE AND FULL MATRICULATION (JUNIOR AND SENIOR) TO THE UNIVERSITY OF ALBERTA. At the present time there are over three hundred students enrolled in this department and receiving instruction through the mail.

The staff consists of University graduates who are teaching in the High Schools of the Province. This able body of specialists offers through the department the same lessons, exercises and supervision that they give to their students in their classrooms. Each course consists of about twenty lessons. Each lesson is divided into two parts. Each part represents approximately one week's work of the regular High School course.

The lessons assist the student to master the subject-matter and problems contained in the prescribed text-books. They contain references to subject matter, exercises and types in the text and also additional material, helps, suggestions and references supplied by the instructor. At the end of each lesson is an assignment for the student to work out and send to the College. When the student's answer papers are received they are carefully examined, marked, corrected and graded and returned to the student. The lessons and the corrected exercises form an excellent source of reference for reviews and future studies.

"Instruction by correspondence is the cheapest and best."—THOS. A. EDISON.

PUBLIC SCHOOL COURSES, GRADES VII, VIII

A set of lessons in the subjects of these grades is under preparation by the Correspondence Department. They will be ready for use about the first of August. Senior Public School Students may avail themselves of the facilities for Home Study afforded by these courses. They will obtain a set of lessons that will not only present all the facts called for by the Course of Studies but they will also receive full instructions for study. The exercises at the end of each lesson give the student an opportunity to have his understanding of the lessons or solutions to questions guided and corrected. Mature students contemplating High School courses might find these courses the "review" needed to make progress in the High School subjects.

TEACHERS' COURSES

1. Tutorial Courses in Senior High School Subjects.

Nearly 75% of our enrolment in High School Subjects consists of teachers.

2. Lesson Helps for Classroom use and Seat Work.

Sets of lessons in all subjects of Grades VII, VIII, IX, X, XI, XII are available for use as Teachers' helps and as seat work for pupils. Special rates are offered to teachers desiring these.

3. Departmental Examination Papers.

Copies of past Departmental Examination Papers together with solutions to Mathematical and Grammar Papers are available.

PARENTS OF CHILDREN ATTENDING HIGH AND PUBLIC SCHOOL GRADES

The lessons prepared by the College Staff on the subjects of Grades VII, VIII, IX, X, XI, XII will enable parents to direct the study of their children in their own homes. The lessons give the facts and tell how they should be learned. Each course is more than a mere set of "notes." It contains all the subject matter, suggestions for study, drills, review and examination questions necessary to a thorough grasp of the subject. They are excellent guides in the hands of interested parents.

CONSULTATIVE SERVICES

Students desiring advice regarding steps leading to any particular career and the courses of study required, should write Alberta College North.

"I look upon instruction by mail as one of the most wonderful and phenomenal developments of this age."—THEODORE ROOSEVELT.

COMMERCIAL CORRESPONDENCE COURSES

1.—BOOKKEEPING

The Bookkeeping Course consists of a thorough study of double entry and its application to all classes of business transactions. The theory work is supplemented by practice sets and the use of various business papers, and special attention is given to the preparation of financial statements and the methods of ledger closing. Where possible the course is made applicable to farm conditions.

2.—COMMERCIAL LAW

This course comprehends the study of law as it affects accounts, negotiable papers, property, partnership, agencies, banking, etc. A thorough explanation of these laws is given and the student is expected to send in answers to a number of questions at the end of each lesson.

3.—PENMANSHIP

The Penmanship Course is a profitable subject for home study. Good writing is a passport to the best positions and is an indication that its possessor is earnest, industrious and systematic. The lessons in this subject are interesting and if carefully followed will lead to good results. Each lesson submitted by a student is carefully criticized and suggestions are offered which will enable the student to get the greatest benefit of his work.

4.—SHORTHAND

In this subject the College sends out lessons covering the theory of Shorthand. These lessons are the same as given in the day and evening classes at the College. Corrections are made and suggestions given until the course is completed. Many students begin their course in this way and then come to the College for speed and practical business methods.

5.—TYPEWRITING

The College also gives instruction in Typewriting. If the student has no machine, arrangements can be made whereby a machine may be rented from one of the office-supply companies of the city.

6.—SECRETARIAL COURSE

This course comprises training for prospective Private Secretaries, Secretaries of Corporations, Institutions, Public Bodies, etc., and for Executive Appointments. More detailed information will be given upon application to any interested.

"I will study and prepare myself."—ABRAHAM LINCOLN.

NIGHT CLASSES

1.—HIGH SCHOOL AND MATRICULATION

Alberta College North has provided in the evenings full courses leading to Junior and Senior Matriculation and also to Grades IX, X, XI and XII certificates granted by the Department of Education.

This branch was organized in the fall of 1915 with enrolment of six students. During the term 1922 and 1923 there were 125 enrolments. The increased registration in these classes is due to the increasing demand for higher Academic Training, to efficient administration and a conscientious staff of instructors.

Realizing that the students, for the most part, are working through the day and have little time to spend on their preparation the College has endeavored to assist them by supplying at each lesson a printed copy of the teacher's instructions, references, types, exercises and assignments. There is no need for a student to spend any time writing notes.

2.—NIGHT CLASSES FOR BACKWARD STUDENTS

A course is given in English Literature, Reading, Spelling, Grammar, Composition, Arithmetic and Penmanship. The instruction is largely individual and this course affords an excellent grounding for more advanced Academic or for Commercial studies.

3.—CLASSES FOR NON-ENGLISH SPEAKING STUDENTS

These classes will be under the direction of teachers who are experienced in this work. The instruction will be largely individual and every effort will be made to give the student a working knowledge of the language.

4.—BOOKKEEPING

The College gives a thorough course in Bookkeeping, Spelling, Arithmetic, Penmanship and Typewriting.

5.—SHORTHAND

The College offers Theory and Speed Classes and also instruction in Typewriting, Spelling and Penmanship.

6.—TELEGRAPHY

Thorough instruction in receiving and sending on the wire is given to night students. Students are also given courses in Typewriting and Spelling.

*"The heights by great men reached and kept,
Were not attained by sudden flight,
But they, while their companions slept,
Were toiling upward in the night."*—LONGFELLOW.

Conservatory of Music

STAFF

PIANO—

HERBERT WILD, A.R.C.O. Musical Director (Organist
and Choirmaster, Robertson United Church).

A. BEATRICE CRAWFORD.

ROSANNA O'GRADY.

ALLEGRA HOWE.

ETHEL NORBURY.

HENRY McCLEARY, A.T.C.L.

MRS. B. E. McQUAIG, B.M.

VOCAL—

W. J. HENDRA, A.L.I.M. (Choirmaster, McDougall
United Church).

HENRY McCLEARY, A.T.C.L.

MADAME J. J. DUGGAN.

VIOLIN—

TOM GARDNER.

W. J. HENDRA, A.L.I.M.

JOHN BOWMAN.

RODERICK COOK.

THEORY—

HERBERT WILD, A.R.C.O.

H. McCLEARY, A.T.C.L.

ALLEGRA HOWE.

ORCHESTRAL INSTRUMENTS—

H. BLODGETT.

FRETTED INSTRUMENTS—

MRS. A. HALE.

ORGAN—

HERBERT WILD, A.R.C.O.

EXPRESSION AND PHYSICAL CULTURE—

MRS. A. LUCAS.

*"Wouldst thou know if a people be well-governed—if its laws be good or bad—
examine the Music it practises."*—CONFUCIUS.

Conservatory of Music

REALIZING the ever-increasing importance of this branch of the College work, Alberta College North aims to advance the art of Music by providing in each department, specialists of unquestioned ability and reputation, who will not only maintain the high musical traditions of the College in the past, but who will also promote knowledge and appreciation of the art in the community.

The following courses indicate the comprehensive character of the Institution's activities.

1. Pianoforte.
2. The Voice.
3. The Organ.
4. The Violin.
5. Theory, including Harmony, Counterpoint, Composition, Form and Musical History.
6. Fretted Instruments (Banjo, Mandolin and Guitar).
7. Orchestral Instruments.
8. Expression and Physical Culture.

The Conservatory of Music was established in 1903, and is today the largest west of the Great Lakes and occupies a pre-eminent position in Western Canada where it has always maintained the highest musical standards. The advantages of a musical training in Alberta College North are many; in the first place students come into contact with others who are striving to improve themselves and the spirit of helpful rivalry spurs them on to better work. The stimulating atmosphere of a large school is in itself a distinct advantage to the student. Opportunities are given from time to time to take part in the College recitals, where ensemble playing and choral singing are featured. The Literary Society and other social activities of the College provide favorable occasions for individual expression on the part of music students. College orchestras of stringed and orchestral instruments help the student to advance where it would be impossible under private teachers. The situation of the College in the heart of the city affords ample opportunities for the students to attend the large churches and hear conveniently the best artists who come to the city.

*"The man that hath no music in himself,
Nor is not moved with concord of sweet sounds,
Is fit for treasons, stratagems and spoils."*—SHAKESPEARE.

The efficiency of our Musical Department may be judged from the fact that during the past year, 250 students have tried their musical examinations conducted by the Examiners of the Toronto Conservatory of Music (University of Toronto) and the Associated Boards. A large percentage secured high honors and only three were unsuccessful.

The Conservatory of Music is under the direction of Mr. Herbert Wild, A.R.C.O., Organist and Choirmaster of Robertson United Church. Mr. Wild is an Associate of the Royal College of Organists, and the London (England) College of Music. For thirteen years Mr. Wild was conductor of a large Orchestra and Operatic Society, and he is the happy possessor of many tributes to his work. Previous to coming to Alberta College North Mr. Wild was Director of the Associated Studios of this city. His popularity with students is well known, and the acquisition of his services has added much to the success of the department.

EQUIPMENT

There are 15 pianos in the teaching studios and practice rooms. Students arranging for pianoforte practice have the exclusive use of studio or practice room for the time engaged.

The College provides a residence where students may pursue their musical studies and associate with teachers who reside in the College buildings. This meets an urgent need, as parents wishing their children to pursue their musical studies will appreciate the opportunity afforded them of having a comfortable, well-managed and well-equipped home, with helpful surroundings, under the supervision of experienced teachers. Everything is done to make the students feel at home and only such rules are enforced as are absolutely necessary for the common and individual good.

PIANOFORTE

The Pianoforte being the instrument selected by the majority of students, it is our special endeavor to make the instruction in this department as attractive and complete as possible. Students may pursue a course of independent study or prepare for some particular examination. Students taking commercial or academic courses are advised to obtain credits on their courses. Students are received at any age or stage of proficiency.

VOCAL DEPARTMENT

In this department the most careful attention will be given to the following essentials: The relation of mind to the whole Subject of Singing; Striking the correct balance

"Music is the universal language of mankind."—LONGFELLOW.

between the mental and physical elements; Position of the Body; Breathing and Breath Control; Correct Resonance; Tone Placing and Emission of the Voice; Relationship between Speech and Song; Articulation; Pronunciation; Style; Platform Deportment.

The object will be to give the student a satisfactory and well developed vocal technique, without which, free artistic expression in the rendering of songs and arias is impossible.

The outstanding success of the students of this department in the Musical Festivals in the winning of Medals and Cups is an evidence of the thoroughness of the methods used and of the ability and proficiency of the vocal teachers of the College.

ORGAN

In order to meet the demand for competent church-organists and to provide instruction for those anxious to fit themselves for such positions, the College has arranged for the use of the organs of McDougall and Robertson United Churches. The instruction in this department is given by the Musical Director who is acknowledged to be the leading organist in the city.

THEORY

Complete courses are given in Harmony, Counterpoint, Orchestration, Form in Composition, Canon, Fugue and the History of Music. Too much importance cannot be placed on a knowledge of theory to those studying music even if they do not intend to pursue their studies to graduation. In addition to individual instruction the course includes special lectures and classes.

VIOLIN

The art of violin playing has made such rapid strides in this country of late years that it has become a prominent feature in all musical institutions. This branch has in recent years been developed into one of the most successful of any of the institution's departments. The requirements for both solo and orchestral playing are carefully borne in mind, and attention is given to ensemble playing.

FRETTED INSTRUMENTS

This department is becoming increasingly popular and during the past year upwards of one hundred students took courses on the Mando'in, Guitar, Banjo and Hawaiian Instruments. Five different orchestras, comprising in all 50 members, have been organized and have given programmes from time to time, at recitals, church and social affairs. On four

different occasions programmes were broadcasted from the Journal Broadcasting Station. For the first time in Alberta, examinations were conducted by the Instructor, Mrs. A. Hale, in this department for the American Guild of Banjo, Mandolin and Guitar, Washington, D.C., and also in connection with the Clifford Essex College, London, England. Diplomas of proficiency are granted after students have passed the second grade.

ORCHESTRAL INSTRUMENTS

In making provision for the teaching of Orchestral Instruments, the College has been careful to select musicians of the highest possible standard. An opportunity is presented to the student who wishes to become a proficient orchestral player. Too often is the young ambition ruined by a tactless and unsystematic study based on wrong principles, and it will be the peculiar care of the instructors to avoid such errors. Each year a College Orchestra is organized under a competent instructor.

RECITALS

Regular recitals in music are held monthly by the students, and all are encouraged and expected to take part in the same as soon as they are properly grounded in the primary requirements of touch, phrasing and conception. These, and frequent public concerts given by the College, afford opportunities for the pupils to appear in public, overcoming the natural nervousness common to so many and also stimulating to study and greater diligence.

EXAMINATIONS

Examinations are held at the College in all departments of Music and are conducted by experienced Musicians. Students are prepared for the following examinations: The Toronto Conservatory of Music (University of Toronto); "The Associated Board of the Royal Academy of Music and the Royal College of Music," of London, England, and McGill University.

The value of these examinations cannot be questioned. They afford a stimulus to progress in music and also furnish an objective for the year's study. They also mark definite stages in the musical development of each student. Students who complete the Senior Examinations are given the College Diploma in Music, A.A.C.M. (Associate Alberta Conservatory of Music). In the courses prescribed for teachers' certificates credits are allowed students in Grades IX, X and XI.

The Department of Education will recognize for credit the certificates of the principal Boards conducting examinations in music in the Province. The accompanying table will indicate the recognition granted the various standard practical examinations in Music.

GRADE	TORONTO CONSERVATORY (University of Toronto)	McGILL CONSERVATORY	ASSOCIATED BOARD
IX.....	Junior School Examination.	Junior Grade Examination.	Lower Division Examination.
X.....	Junior Local Centre Examination	Intermediate Grade Examination.	Higher Division Examination.
XI.....	Inter-School Examination.	Senior Grade Examination.	Intermediate Grade Examination.

Alberta College North has the most ample facilities for the preparation of students for these options.

A Complementary Theory examination will be required in each Grade. This will be held at the same time as the other Departmental examinations.

Requirements in Theory for each Grade are outlined below.

GRADE IX: A knowledge of staves, G and F clefs, notes, dots, rests, ledger lines, time-signatures, key signatures (major and minor), the more familiar marks of expression, and easy intervals.

GRADE X: Transposition of short sentences to other keys, from treble to bass and vice versa, the more extreme key signatures and scales, marks of expression completing bars or measures with notes or rests; 9/8 and 12/8 time. Technical name of notes for scale degrees (tonic, super-tonic, etc.), common chords, intervals and their inversions, and the harmonizing of a simple figured bass using the common chord and its inversions.

GRADE XI: A knowledge of the C clefs (alto and tenor only) by transposition of sentences from the bass and treble clefs. All scales including the chromatic-melodic and harmonic, triads, common chords, chords of the seventh with resolutions of the same. Harmonizing of a figured bass containing two or three examples of the dominant seventh and its inversions, and the harmonizing of a simple melody.

*"Music exalts each joy, allays each grief,
Expels diseases, softens every pain,
Subdues the rage of poison and the plague."*—ARMSTRONG.

Expression

THE purpose of this department is to secure a thorough mastery of mind, voice and body essential to all speaking professions. The work of the College is recognized in the adequate preparation students receive for public reading and speaking, the concert platform and for dramatic work. The broad and comprehensive course offered by the College is aimed to stimulate ideals, awaken aspirations, quicken imagination and feeling, and to develop naturalness and ease of manner, that there may result a harmonious development of the student's powers.

The regular Course of Study extends over a period of two years. Those meeting all the requirements of this course, and giving satisfactory Graduating Recitals, are granted a Diploma of Graduation.

The College prepares students for—

- (1) PUBLIC READING AND INTERPRETATION OF LITERATURE.
- (2) THE CONCERT PLATFORM.
- (3) PUBLIC SPEAKING.
- (4) PHYSICAL CULTURE.

Special attention is given to afford those students who do not contemplate a professional career a measure of mental, physical and vocal development, and the opportunity of the broad culture to be secured from the course of study.

THE COURSE

The course consists of thorough training in fundamental principles of mental, physical and vocal expression. Thorough fundamental training of the speaking voice, comprising diaphragmatic breathing, placing the tone, co-ordination and articulation.

Substitution of sounds and impediments of speech eliminated.

Psychology of expression.

Advanced training in general expression based on psychic principles.

Thorough training in dramatic technique, imagination and suggestion. Manifestative and representative pantomime.

Study of Shakesperian drama.

Dramatic platform art.

Each student during her final year is expected to give an individual recital.

Matriculation course in English or its equivalent.

"Knowledge gives strength."

The above course will require at least two years' work, and upon its satisfactory completion the College Diploma will be granted.

ENGLISH STUDIES

Students are advised to take some work in English offered by the College. The requirements for graduation are Matriculation standing in English or an equivalent course approved by the College.

PUBLIC RECITALS

It has always been the policy of the College in its Department of Expression to afford its students an opportunity of appearing in recitals and in dramatic productions. In this way the nervousness a student naturally feels at the first appearance before audiences is removed, and the student is a tried platform artist upon graduation. The increased attendance at these functions attests a growing public interest and appreciation.

PUBLIC SPEAKING

A special class in public speaking has been formed in this department. The work of this class covers a thorough training in the fundamentals pertaining to the speaking voice, such as the removal of constriction, the placing of tone, control, carrying power and poise. This class has been organized because of a popular demand for this work by a number of persons desirous of improving themselves as public speakers.

Physical Culture

THE object of Physical Culture is the training of the body to the needs of a cultivated mind. It should form the ground-work of every course of study, for in addition to the adornment of bodily grace and respectful bearing, it promotes vigorous health and increases efficiency. To attain the proper mental and physical balance a certain amount of physical work is necessary along with the academic training.

On account of its importance we expect that all young women in residence will take some work in this department. The College provides an introductory class for Academic and Commercial students.

Two systems of physical training are used. The Harmonic for precision, health and strength; the Del Sarte system for freedom, grace and expression. The union of these two results in the physical adjustment and growth with responsiveness to psychic influences.

"A great deal of talent is lost for the want of strength."

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